

Westminster

PRESBYTERIAN CHURCH

2021 ANNUAL REPORT



Gloria Ptacek



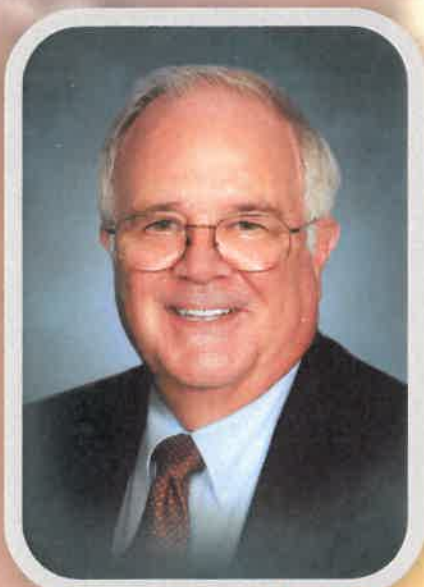
Jane Sefton



Evelyn Boyle



IN LOVING
Memory



Peter Bomberger



Gabriel Pedrick



Beverly Hughes

Bless those who mourn, eternal God, with the comfort of your love that they may face each new day with hope. Embrace in your loving arms all who are grieving. Continue to pray for those who have lost loved ones. May their memories be joyful, their days enriched with friendship, and their lives encircled by your love. May they know they are not alone in their struggle. Comfort them in their grief and loss, cover them with your peace and presence as only your Spirit can do. Be with them in their sorrow, uphold them with your strength, and through the generosity of love shown by others. We pray that in this time of loss, you'll feel God's love much more and that you'll find your comfort in the presence of the Lord. ~Amen

Westminster Presbyterian Church

8955 Columbia Avenue, Munster, IN 46321

phone: 219-838-3131 website: wpcmunster.org



Staff:

Pastor	Rev. Quincy Worthington	quincy@wpcmunster.org
Associate Pastor/Youth/CE	Rev. Austin Wicks	austinwicks990@gmail.com
Building Manager	Michael Stewart	buildingmgr@wpcmunster.org
Communication Coordinator	Vanessa DeRoussea	vmhans@gmail.com
Contemporary Music Director	Chris Gloff	chriscgloff@sbcglobal.net
Executive Assistant	Gina Nida	gnida@wpcmunster.org
Financial Secretary	Dawn DalSanto	dawndalsanto@gmail.com
Missions Director	Ginny Dickman-Lopez	Virginia_dickman@yahoo.com
Music Director	Verdeen Strain	vastrain@wpcmunster.org
Preschool Director	Tricia Shelton	preschool@wpcmunster.org

Corporation Officers:

President	Tom Ogren	tjogren@aol.com
Vice President	Mike Moses	mjm1170@comcast.net
Clerk of Session	Jim Severa	severaajd@gmail.com

Mission Statement: *Westminster is a community where people of all ages are transformed by God's love to serve and grow as disciples of Jesus.*

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AGENDA FOR THE
ANNUAL
MEETING

OF THE CONGREGATION

January 30, 2021

Opening Prayer	Rev. Quincy A. Worthington, Moderator
Adoption of Docket	James Severa, Clerk
Approval of the Minutes of 2020	James Severa, Clerk
In Memoriam	James Severa, Clerk
Election of Officers	Mary Pawlicki, Chair, Nominating Committee
Meeting of the Corporation	Tom Ogren, President
Review of Terms of Call	Tom Ogren, President
Report of Treasurer	Terry Quinn, Treasurer
Report of Audit Committee	Jerry Iwachiw, Audit Committee
Election of Trustees and Auditors	Mary Pawlicki, Chair, Nominating Committee
Other Business	

Adjournment of the Annual Meeting with Unison Prayer

Eternal God, we thank you for calling us by name. In you we live and move and grow. We pray for churches and Christians throughout the world. Remind us of our common foundation in Christ. May we grow together in faith and in love, until we attain that unity which is your will. Send down your Spirit so that we may know Jesus and bear witness to our life and unity in him. May we know the mind of Christ in order to speak God's wisdom everywhere, strengthen us to work towards peace and reconciliation in church and society. We pray for all churches which are experiencing change – growth or struggle, reconciliation or conflict. Inspire and strengthen them in works of witness and service. Build us together in Christ, make us your dwelling place. Amen

Nominating committee presents the following:

2022 ELECTION BALLOT

for voting by the Congregation

Elders Class of 2025

(vote for 5)

- Steve Bolanowski
- Christina Iwachiw
- Alice Jenkins
- Greg Stephan
- Doug Williams

Youth Elder

(one year term)

- Christopher Gloff

Auditor

(fulfilling remaining 2 year term)

- Jim Vliek

Auditor

(3 year term)

- Gene Estill

Deacons Class of 2024

(vote for 11)

- Jackie Burgwald
- Betsy Cameron
- Karen Comstock
- Joe Keefner
- Chuck Lansdowne
- Holly Ptacek
- Nancy Quinn
- Ronda Reynolds
- Laura Shields
- Cindy Siergey
- Christie Stricklin

Nominating Committee

(vote for 3)

- Katie Boyle
- Amy Franklin
- Anne Severa

Thank you for your dedication and commitment to serve Westminster. Your compassion and kindness toward others is an inspiration to all members of our congregation. We want you to know how treasured you are, not just today, but the whole year through. You are an inspirational leader, lighting the way for our Westminster family. Thank you!

Westminster Presbyterian Church – Munster, Indiana
Annual Congregational Meeting Minutes
24 January 2021 – 10:00 am

At approximately 10:00 am meeting was convened with prayer by Pastor Austin Wicks. There were 62 members present providing a quorum.

Election of Officers:

The chair of the Nominating Committee, Elder Debbe Blue, presented the slate of elders nominated for the Class of 2024: Frank Berzinis, Marianne Comstock, Susan Radovich, Barbara Terpstra, and Joseph Van Bokkelen. Also nominated as elder for Class of 2022: Thomas Ogren. Also nominated as Youth Elder for one year term: Logan Carter. Count of ballots indicated all were elected. Motion to accept the results (R. Robbins) was second (D. Blue) and approved by unanimous consent.

Nominating Committee presented slate of deacons nominated for Class of 2023: Amy Carter, Dianne Donaldson, Mary Lomey, Justin Luckey, Kelly Rhodes, Brandon Smith, and Kirsten Smith. Count of ballots indicated all were elected. Motion to accept results (M. Pawlicki) was second, (J. Hand) and was approved by unanimous consent.

Nominating Committee presented John Sannito as Auditor 2024. Count of ballots indicated he was elected. Motion to accept results (M. Pawlicki) was seconded (S. Sweeney) and was approved by unanimous consent.

Nominating Committee presented Annalisa Blue for Preschool Board member for Class of 2024. Count of ballots indicated she was elected. Motion to accept results (L. McHie) was second, (B. Terpstra) and was approved by unanimous consent.

Nominating Committee presented slate of Nominating Committee members for Class of 2024: Mary Lou DiCostanzo, Amy Franklin, and Peggy Ogren. Count of ballots indicated that all were elected. Motion to accept results (S. Radovich) was seconded (F. Berzinis) and was approved by unanimous consent.

Motion to adjourn Congregational Meeting and convene Corporation Meeting (L. McHie) was seconded (F. Berzinis) and was approved by voice vote.

Treasurer Report:

Treasurer Steve Coxhead presented 2020 financial summary. 2021 Budget was presented and discussed briefly. (Note: Full budget documents are available on file for review.) Motion to approve proposed budget (W. Richardson) was seconded (A. Severa) and was approved by voice vote.

Pastors Terms of Calls:

Terms of call for Pastor Quincy Worthington and Pastor Austin Wicks were presented (Note: Full Terms of Call are on file for review.) Motion to approve Terms of Calls (W. Richardson) was second, (R. Robbins) and was approved by voice vote.

Adjourn:

At approximately 10:35 motion to adjourn (W. Richardson) was seconded (S. Sweeney) and was approved by voice vote. Meeting was closed with recollection of members who passed away in 2020 followed by a prayer from Elder James Severa.

Respectfully Submitted, James Severa – Clerk of Session

**WPC Financial Snapshot
For the Period Ending 12/31/21**

	<u>Month of December</u>	<u>Year to Date 2021</u>	<u>Same Period 2020</u>	<u>Same Period 2019</u>
Operating Revenue	\$ 67,203.34	\$ 705,210.28	\$ 684,990.64	\$ 685,932.56
Operating Expenses	<u>56,344.02</u>	<u>634,092.61</u>	<u>632,949.72</u>	<u>694,228.18</u>
Surplus/(Deficit)	\$10,859.32	\$71,117.67	\$52,040.92	(\$8,295.62)

2021

	<u>Actual Year to Date</u>	<u>Budget Year to Date</u>
Operating Revenue	\$ 705,210.28	\$ 669,334.00
Operating Expenses	<u>634,092.61</u>	<u>669,334.00</u>
Surplus/(Deficit)	\$71,117.67	\$0.00

**Westminster Presbyterian Church
Treasurer's Report
For the Month Ended December 31, 2021**

Executive Summary

Operations:

	Month of December	Year to Date December
Operating Revenues	\$ 67,203.34	\$ 705,210.28
Operating Expenses	56,344.02	634,092.61
Excess / (Deficit)	\$10,859.32	\$71,117.67

	Month of December	Month of November	Month of October
Operating Revenues	\$ 67,203	\$ 74,733	\$ 66,499
Operating Expenses	56,344	66,138	75,169
Excess / (Deficit)	\$10,859	\$8,595	(\$8,670)

Cash on Hand at December 31, 2021

Operating Fund	\$62,150.95
2022 Prepaid Pledges	52,935.00
	\$ 115,085.95
 Preschool Funds	 21,131.96
Investment Account - Centier	
Investment Account - Dietrich	0.00
Investment Account - Operating	0.00
Investment Account - Restricted	0.00
	0.00
Portfolio	
Portfolio Investment Account	409,048.65
Portfolio Investment - Dietrich	109,875.35
	518,924.00
Memorial Garden Fund	29,309.81
	29,309.81
Total Cash	\$ 684,451.72

Westminster Presbyterian Church
Profit & Loss Budget vs. Actual
 December 30, 2021

Cash Basis

	December '21	Jan - Dec '21	Budget	% of Budget
Ordinary Income/Expense				
Income				
OFFERINGS				
4010.01 · Offering/Members-Operating	61,900.44	592,788.98	558,300.00	106.18%
4012.01 · Stock Donations	5,289.90	15,546.74	10,000.00	155.47%
4013.01 · Loose Offering	786.00	9,119.67	10,000.00	91.2%
4020.01 · 2020 Prepaid Operating Pledges	0.00	26,700.00	26,700.00	100.0%
4021.01 · Bereavement Fees	0.00	290.00		
4050.01 · Per Capita	252.00	5,124.00	6,000.00	85.4%
4060.01 · Facilities Usage	295.00	945.00	2,000.00	47.25%
4100.01 · Interest inc-operating	-1,320.00	175.89	0.00	100.0%
4300.01 · SBA - PPP Loan Forgiveness	0.00	50,000.00	64,334.00	77.72%
8217.01 · Summer Program / Fees Collected	0.00	280.00	0.00	100.0%
4400.01 · Preschool Registration Fees	0.00	4,240.00	2,000.00	212.0%
Total OFFERINGS	67,203.34	705,210.28	679,334.00	103.81%
Total Income	67,203.34	705,210.28	679,334.00	103.81%
Gross Profit	67,203.34	705,210.28	679,334.00	103.81%
Expense				
BUILDING & GROUNDS				
6020.01 · Telephones	346.61	4,142.57	3,200.00	129.46%
6030.01 · Building and Grounds Supplies	209.96	2,346.71	5,500.00	42.67%
6040.01 · Maintenance	1,873.40	17,398.69	20,000.00	86.99%
6070.01 · Coffee	326.96	1,057.38	750.00	140.98%
6130.01 · Utilities	4,836.41	45,841.67	42,000.00	109.15%
6210.01 · Insurance	0.00	26,852.50	26,000.00	103.28%
Total BUILDING & GROUNDS	7,593.34	97,639.52	97,450.00	100.19%
CHRISTIAN EDUCATION				
8200.01 · Curriculum	758.00	1,619.84	1,000.00	161.98%
8205.01 · C.E. Supplies	6.43	552.47	125.00	441.98%
8218.01 · Summer Programming	0.00	667.27	1,500.00	44.49%
8220.01 · Leadership Training	0.00	0.00	900.00	0.0%
8230.01 · Adult Education	375.00	1,425.00	1,000.00	142.5%
8250.01 · Family Ministry	0.00	750.00	275.00	272.73%
8255.01 · Lenten Programming	0.00	0.00	200.00	0.0%
8280.01 · Visual Arts	0.00	0.00	500.00	0.0%
Total CHRISTIAN EDUCATION	1,139.43	5,014.58	5,500.00	91.17%
EVANGELISM & MEMBERSHIP				
8410.01 · Membership Enhancement	29.72	125.12		
8415.01 · New Members - Name Tags	0.00	0.00	225.00	0.0%
8420.01 · P.I.E. Ministry	0.00	0.00	300.00	0.0%
8425.01 · Evangelism	0.00	0.00	400.00	0.0%
8429.01 · Child Care / New Member Class		0.00	75.00	0.0%
Total EVANGELISM & MEMBERSHIP	29.72	125.12	1,000.00	12.51%

	December '21	Jan - Dec '21	Budget	% of Budget
MISSIONS				
8699.01 · Special Needs Missions	0.00	103.62	0.00	100.0%
8700.05 · Budget Missions	408.66	29,896.38	30,000.00	99.66%
Total MISSIONS	408.66	30,000.00	30,000.00	100.0%
STAFF SALARIES & EXPENSES				
5010.01 · Pastor Salary	3,949.00	51,337.00	51,337.00	100.0%
5011.01 · Pastor Auto Allowance	0.00	264.43	3,090.00	8.56%
5012.01 · Pastor Benefits	2,638.62	31,633.69	31,647.00	99.96%
5013.01 · Pastor Housing Allow	2,633.84	34,239.92	34,240.00	100.0%
5014.01 · Pastor's Continuing Ed	1,530.75	5,529.18	5,060.00	109.27%
5015.01 · Pastor's Vouchered Expenses	347.75	2,367.75	2,020.00	117.22%
5020.01 · Director of C.E.'s Salary	0.00	18,554.59	31,123.72	59.62%
5023.01 · Director of C.E.'s Cont. Educa	0.00	0.00	1,000.00	0.0%
5030.01 · Director of Music's Salaries	2,051.76	26,672.88	26,672.88	100.0%
5035.01 · Music Team Leader Salaries	1,101.94	14,325.22	14,325.24	100.0%
5050.01 · Building Manager's Salary	2,579.20	33,529.60	33,528.56	100.0%
5052.01 · Building Manager Insurance	688.95	8,144.59	8,142.83	100.02%
5055.01 · Part-Time Custodians	2,005.50	19,243.61	20,000.00	96.22%
5070.01 · Mission Co-ordinator Salary	2,076.92	10,903.83	0.00	100.0%
5080.01 · Associate Pastor Salary	1,853.84	23,938.38	24,100.00	99.33%
5081.01 · Continuing Ed Expenses	221.37	437.78	2,000.00	21.89%
5082.01 · Housing Allowance	1,538.46	19,999.98	20,000.00	100.0%
5083.01 · Benefits - Pastor	1,472.90	17,817.24	18,160.00	98.11%
5084.01 · Vouchered Business Expenses	211.19	1,053.66	2,000.00	52.68%
5085.01 · Vouchered Automobile Exp	0.00	0.00	3,000.00	0.0%
5086.01 · Assoc. Pastor's Medical Reimbur	160.00	406.68	2,000.00	20.33%
5100.01 · Executive Assistant- Salary	3,169.24	41,200.12	41,200.00	100.0%
5101.01 · Executive Assistant - Ben	688.34	8,021.88	7,740.96	103.63%
5103.01 · Executive Assistant Cont. Ed	0.00	0.00	1,000.00	0.0%
5110.01 · Communication Specialist	2,076.92	20,322.26	28,922.40	70.27%
5112.01 · Background Checks	7.95	106.90	300.00	35.63%
5131.01 · Child Care- Sunday Only	105.00	410.00	1,750.00	23.43%
5310.01 · Fica-Church Share	1,112.78	13,433.72	16,354.00	82.14%
5320.01 · Medicare-Church Share	260.26	3,247.14	4,000.00	81.18%
5330.01 · One Time Distribution	0.00	2,989.18	2,990.00	99.97%
8501.01 · Accounting	1,622.26	21,932.94	21,089.41	104.0%
Total STAFF SALARIES & EXPENSES	36,104.74	432,064.15	458,794.00	94.17%
STEPHEN MINISTRY				
8700.01 · Stephen Ministry	0.00	35.45	225.00	15.76%
8705.01 · Stephen Ministry Library	0.00	0.00	225.00	0.0%
Total STEPHEN MINISTRY	0.00	35.45	450.00	7.88%

	December '21	Jan - Dec '21	Budget	% of Budget
WORSHIP & MUSIC				
5040.01 · Organist's Wages	240.00	960.00	400.00	240.0%
5045.01 · Pianist's Wages	750.00	5,500.00	1,850.00	297.3%
5151.01 · Singer	400.00	3,700.00	5,150.00	71.85%
8105.01 · Lent - Easter	0.00	0.00	900.00	0.0%
8110.01 · July Outdoor Worship	0.00	17.97	1,450.00	1.24%
8115.01 · Advent Com. - Living Nativity	78.97	453.84	900.00	50.43%
8120.01 · Special Instrumentalists	4,140.00	4,240.00	400.00	1,060.0%
8130.01 · W & M Committee Expense	0.00	41.70	0.00	100.0%
8140.01 · Choir Music/Supplies	0.00	25.97	400.00	6.49%
8150.01 · Piano and Organ Tuning	0.00	160.00	1,000.00	16.0%
8154.01 · Contemporary Music Supplies	0.00	278.99	650.00	42.92%
8155.01 · Communion Supplies	0.00	195.47	100.00	195.47%
8160.01 · Handbell Supplies	0.00	0.00	45.00	0.0%
8190.01 · Membership Fees-Music Org.	0.00	574.99	75.00	766.65%
8196.01 · Licenses Fees	0.00	2,296.28	3,200.00	71.76%
Total WORSHIP & MUSIC	5,608.97	18,445.21	16,520.00	111.65%
YOUTH PROGRAMS				
8225.01 · Middlers & H.S. Activities	0.00	686.00	2,500.00	27.44%
8249.01 · Youth Supplies	140.05	1,563.86	500.00	312.77%
8253.01 · Volleyball	0.00	648.81	1,300.00	49.91%
8270.01 · Transportation	0.00	0.00	1,000.00	0.0%
Total YOUTH PROGRAMS	140.05	2,898.67	5,300.00	54.69%
7000 · OFFICE EXPENSES				
7015.01 · Software Fees	119.88	1,028.48	1,600.00	64.28%
7020.01 · Offering Envelopes	0.00	989.58	825.00	119.95%
7025.01 · Computers	0.00	4,251.28	4,050.00	104.97%
7030.01 · Postage	406.00	1,793.86	1,525.00	117.63%
7040.01 · Bulk Mail Postage/ Supplies	0.00	445.00	425.00	104.71%
7050.01 · Office Supplies	0.00	897.54	2,850.00	31.49%
7060.01 · Toner & Ink	308.12	574.94	500.00	114.99%
7070.01 · Paper	0.00	274.93	925.00	29.72%
7090.01 · Office Machine Maintenance	840.42	8,028.45	10,175.00	78.9%
7220.01 · Equipment	572.62	3,901.32	2,315.00	168.52%
Total 7000 · OFFICE EXPENSES	2,247.04	22,185.38	25,190.00	88.07%
7100 · MARKETING / PUBLIC RELATIONS				
7100.01 · Communication Supplies	0.00	273.28	300.00	91.09%
7110.01 · Newspaper Advertising	0.00	0.00	750.00	0.0%
7120.01 · Adobe Stock	0.00	803.55	400.00	200.89%
7130.01 · Paid Ad Program	0.00	0.00	480.00	0.0%
7150.01 · Web Page	10.99	567.93	1,250.00	45.43%
Total 7100 · MARKETING / PUBLIC RELATIONS	10.99	1,644.76	3,180.00	51.72%

	December '21	Jan - Dec '21	Budget	% of Budget
8260 · Confirmation				
8265.01 · Confirmation - Youth	0.00	298.90	2,000.00	14.95%
Total 8260 · Confirmation	0.00	298.90	2,000.00	14.95%
8300 · MISCELLANEOUS				
8300.01 · Session Expense	745.87	1,577.49	1,000.00	157.75%
8310.01 · Miscellaneous - Other	406.41	1,941.90	1,950.00	99.59%
8320.01 · Staff Search	0.00	1,462.34	0.00	100.0%
8350.01 · PayPal Fees and Charges	492.14	3,582.24	1,500.00	238.82%
9200.01 · Per Capita Assessment	1,416.66	16,999.92	17,000.00	100.0%
9500.01 · Interest Expense-Operating	0.00	0.00	1,000.00	0.0%
9510.01 · Stale Date Checks	0.00	-2,400.41	0.00	100.0%
Total 8300 · MISCELLANEOUS	3,061.08	23,163.48	22,450.00	103.18%
8500 · DEACONS				
8502.01 · Bereavement Expenses	0.00	289.08		
Total 8500 · DEACONS	0.00	289.08		
8800 · HEALTH & HEALING				
8803.01 · Library	0.00	0.00	170.00	0.0%
8805.01 · Health & Healing Educational Pr	0.00	0.00	550.00	0.0%
8810.01 · Family Needs	0.00	288.31	480.00	60.07%
8820.01 · Programs and Prayer Helps	0.00	0.00	300.00	0.0%
Total 8800 · HEALTH & HEALING	0.00	288.31	1,500.00	19.22%
Total Expense	56,344.02	634,092.61	669,334.00	94.74%
Net Ordinary Income	10,859.32	71,117.67	10,000.00	711.18%
Net Income	10,859.32	71,117.67	10,000.00	711.18%

Westminster Presbyterian Church							
Restricted Fund Balances							
For Month of December							
December 31, 2021							
Income / Expense Account Number	Description	Responsibility	Beginning Balance	Contributions	Disbursements	Transfers	Ending Balance
102.01 / 2102.01	WPC Kids	Director of C.E. (Shari LeMonnier)	\$ 728.94				\$ 728.94
103.01 / 2103.01	Youth of Westminster	Youth Director - Austin Wicks	\$ 12,112.04	400.00	1,244.31		\$ 11,267.73
4103.02 / 2103.02	Y of W Volleyball & Mission Trip	Youth Director - Austin Wicks	\$ 1,777.23				\$ 1,777.23
104.01 / 2104.01	Wedding Fees	Wedding Hostess (Sara Sweeney)	\$ 1,273.98				\$ 1,273.98
106.01 / 2106.01	Malawi Matters		\$ -				\$ -
105.01 / 2105.01	Deacons	Deacons (Unknown)	\$ 754.87				\$ 754.87
107.01 / 2107.01	Homeless Cooking	Mission Committee	\$ 16,452.92	250.00	728.00		\$ 15,976.92
108.01 / 2108.01	Memorials	Unassign	\$ 5,776.89	4,140.00			\$ 9,916.89
109.01 / 2109.01	Geneva Center	Mission Committee - Giving Tree	\$ -				\$ -
110.01 / 2110.01	C.E. Director	Director of C.E. (Shari LeMonnier)	\$ 173.00				\$ 173.00
112.01 / 2112.01	Westminster Music	Director of Music (Verdeen Strain)	\$ (484.56)				\$ (484.56)
113.01 / 2113.01	Legacy Foundation	Mission Committee	\$ 6,635.51		199.20		\$ 6,336.31
114.01 / 2114.01	Hymnals	Director of Music (Verdeen Strain)	\$ 8.34				\$ 8.34
116.01 / 2116.01	Habitat for Humanity	Mission Committee - Giving Tree	\$ -	3,115.00	3,115.00		\$ -
117.01 / 2117.01	Maintenance Reserve	Building & Grounds	\$ 22,369.18				\$ 22,369.18
118.01 / 2118.01	Scholarships	Women's Group	\$ 2,123.98				\$ 2,123.98
119.01 / 2119.01	Heart for Africa	Mission Committee - Giving Tree	\$ -	1,434.00	1,434.00		\$ -
120.01 / 2120.01	Smock Fund	Deacons (Unknown)	\$ -	10,000.00			\$ 10,000.00
121.01 / 2121.01	Christian Education	Director of C.E. (Shari LeMonnier)	\$ 238.29				\$ 238.29
123.01 / 2123.01	OGH of S & Peace and Global Witness	Mission Committee	\$ -				\$ -
124.01 / 2124.01	Visual Arts & Exhibits	Director of C.E. (Shari LeMonnier)	\$ 1,843.30		644.85		\$ 1,198.45
125.01 / 2125.01	WPC Block Party	Session	\$ 1,327.56				\$ 1,327.56
126.01 / 2126.01	Afghan Refugee Drive	Mission Committee	\$ 150.00	100.00			\$ 250.00
127.01 / 2127.01	Missions Outreach	Mission Committee	\$ 3,151.23	1,060.00	1,122.00		\$ 3,089.23
128.01 / 2128.01	Bethlehem Marketplace		\$ 3,877.09	575.00	319.97		\$ 4,132.12
129.01 / 2129.01	New Initiatives	Session	\$ 14,180.49				\$ 14,180.49
130.01 / 2130.01	Welcome Network		\$ 242.00		1,169.00	1,411.00	\$ -
131.01 / 2131.01	Living Waters for the World	Mission Committee	\$ 3,198.04	1,805.00	1,805.00		\$ 3,198.04
4131.02 / 2131.02	Living Waters - Youth Scholarship	Mission Committee	\$ 2,700.00				\$ 2,700.00
132.01 / 2132.01	St. Andrew Society	Mission Committee	\$ 5,953.40		723.84		\$ 6,229.56
134.01 / 2134.01	Christian Youth Volley Ball	Austin Wicks	\$ 4,067.95				\$ 4,067.95
135.01 / 2135.01	Stephen Ministry	Stephen Ministry	\$ 4,980.80	20.00			\$ 5,000.80
136.01 / 2136.01	Westminster Women's Group	Women's Group	\$ 4,294.33				\$ 4,294.33
137.02 / 2137.02	Pastoral Project Grant from Smock	QW	\$ 7,816.48				\$ 7,816.48
137.04 / 2137.04	Indianapolis Center for Congregation Grant	QW	\$ 300.00				\$ 300.00
138.01 / 2138.01	Adult Education	Director of C.E. (Shari LeMonnier)	\$ 1,517.12				\$ 1,517.12
139.01 / 2139.01	Co-vid 19	Mission Committee	\$ 264.00				\$ 264.00
140.01 / 2140.01	Preschool	Preschool Director (Tricia Shelton)	\$ 18,833.10	16,110.00	13,811.14	(21,131.96)	\$ -
142.01 / 2142.01	Sojourner Truth House	Mission Committee - Giving Tree	\$ -	1,390.00	1,390.00		\$ -
143.01 / 2143.01	Greater Hammond Community	Mission Committee - Giving Tree	\$ -	1,505.00	1,505.00		\$ -
145.01 / 2145.01	Eric Estill Memorial	Estill Family	\$ 6,298.95				\$ 6,298.95
147.01 / 2147.01	Adopt-a-Family	Deacons (Unknown)	\$ 11,449.70	3,226.25	6,395.36		\$ 8,280.59
148.01 / 2148.01	Helper International / Kids Peace	Mission Committee - Giving Tree	\$ -	1,205.00	1,205.00		\$ -
149.01 / 2149.01	Samaritan Center	Mission Committee - Giving Tree	\$ 50.00				\$ 50.00
150.01 / 2150.01	Fair Trade Market	Debbie Blue	\$ 3,381.12	489.00	493.68		\$ 3,376.44
151.01 / 2151.01	Haven House	Mission Committee - Giving Tree	\$ -	495.00			\$ 495.00
152.01 / 2152.01	WPC Library	Director of Music (Verdeen Strain)	\$ 814.31				\$ 814.31
153.01 / 2153.01	Eric Estill 5K Run	The Estill Family (Paula Estill)	\$ 81.00				\$ 81.00
166.01/2166.01	Westminster Quilters	Westminster Quilters (Cathy Bomberger)	\$ 19.30				\$ 19.30
166.01/2166.01	Capital Fund	Session	\$ 58,704.38	80.00	3,643.00		\$ 55,141.38
166.01/2166.01	Camels with a Cause	Director of C.E. (Shari LeMonnier)	\$ 650.42				\$ 650.42
170.01/2170.01	Dunes Learning /S. Heinze Land Trust	Mission Committee - Giving Tree	\$ -	715.00	715.00		\$ -
178.01/2178.01	Sunday Flower Fund	Worship & Music - Sandy Coxhead	\$ 433.91		16.50		\$ 415.41
179.01/2179.01	SBA -PPP Loan Forgiveness		\$ 46,397.02				\$ 46,397.02
181.01/2181.01	Investment - Centier	Finance Committee	\$ -				\$ -
	Total		\$ 276,631.35	49,283.25	41,721.85	(21,131.96)	\$ 283,060.79

Westminster Presbyterian Church							
Restricted Fund Balances							
Year to Date - December 2021							
Account / Expense	Description	Responsibility	Beginning Balance	Contributions	Disbursements	Transfers	Ending Balance
12.01 / 2102.01	WPC Kids	Director of C.E. (Shari LeMonnier)	\$ 728.64	2.30			\$ 728.94
13.01 / 2103.01	Youth of Westminster	Youth Director - Austin Wicks	\$ 11,836.94	3,735.00	4,304.21		\$ 11,267.73
13.02 / 2103.02	Y of W Volleyball & Mission Trip	Youth Director - Austin Wicks	\$ 1,777.23				\$ 1,777.23
14.01 / 2104.01	Wedding Fees	Wedding Hostess (Sara Sweeney)	\$ 1,273.98				\$ 1,273.98
16.01 / 2106.01	Malawi Matters		\$ -				\$ -
15.01 / 2105.01	Deacons	Deacons (Unknown)	\$ 754.10	32.00	31.43		\$ 754.67
17.01 / 2107.01	Homeless Cooking	Mission Committee (Ed Harrison)	\$ 13,259.87	5,065.00	2,347.95		\$ 15,976.92
18.01 / 2108.01	Memorials	Unassign	\$ 6,749.39	8,585.00	5,417.50		\$ 9,916.89
19.01 / 2109.01	Geneva Center	Mission Committee - Giving Tree	\$ -				\$ -
10.01 / 2110.01	C.E. Director	Director of C.E. (Shari LeMonnier)	\$ 173.00				\$ 173.00
12.01 / 2112.01	Westminster Music	Director of Music (Verdeen Strain)	\$ (1,760.56)	1,298.00			\$ (464.56)
13.01 / 2113.01	Legacy Foundation	Mission Committee	\$ 6,535.51		199.20		\$ 6,336.31
14.01 / 2114.01	Hymnals	Director of Music (Verdeen Strain)	\$ 6.34				\$ 6.34
16.01 / 2116.01	Habitat for Humanity	Mission Committee - Giving Tree	\$ -	3,140.00	3,140.00		\$ -
17.01 / 2117.01	Maintenance Reserve	Building & Grounds	\$ 36,205.98	57.98	13,894.78		\$ 22,369.16
18.01 / 2118.01	Scholarships	Women's Group	\$ 2,123.96				\$ 2,123.96
19.01 / 2119.01	Heart for Africa	Mission Committee - Giving Tree	\$ -	1,434.00	1,434.00		\$ -
10.01 / 2120.01	Smock Fund	Deacons (Unknown)	\$ 3,809.41	10,000.00	3,809.41		\$ 10,000.00
11.01 / 2121.01	Christian Education	Director of C.E. (Shari LeMonnier)	\$ 236.29				\$ 236.29
13.01 / 2123.01	OGH of S & Peace and Global Witness	Mission Committee	\$ 789.02	1,982.00	2,771.02		\$ -
14.01 / 2124.01	Visual Arts & Exhibits	Director of C.E. (Shari LeMonnier)	\$ 1,981.00		782.55		\$ 1,198.45
15.01 / 2125.01	WPC Block Party	Session	\$ 1,327.56				\$ 1,327.56
16.01 / 2126.01	Afghan Refugee Drive	Mission Committee	\$ -	250.00			\$ 250.00
17.01 / 2127.01	Missions Outreach	Mission Committee	\$ 1,200.23	3,111.00	1,222.00		\$ 3,089.23
18.01 / 2128.01	Bethlehem Marketplace		\$ 3,877.09	575.00	319.97		\$ 4,132.12
19.01 / 2129.01	New Initiatives	Session	\$ 15,955.07		1,774.58		\$ 14,180.49
10.01 / 2130.01	Welcome Network		\$ -	1,411.00	1,411.00		\$ -
11.01 / 2131.01	Living Waters for the World	Mission Committee	\$ 4,198.04	1,805.00	2,805.00		\$ 3,198.04
13.02 / 2131.02	Living Waters - Youth Scholarship	Mission Committee	\$ 2,700.00				\$ 2,700.00
12.01 / 2132.01	St. Andrew Society	Mission Committee	\$ 4,191.99	3,252.00	2,214.43		\$ 5,229.56
14.01 / 2134.01	Christian Youth Volley Ball	Austin Wicks	\$ 4,087.95				\$ 4,087.95
15.01 / 2135.01	Stephen Ministry	Stephen Ministry	\$ 4,755.80	245.00			\$ 5,000.80
16.01 / 2136.01	Westminster Women's Group	Women's Group	\$ 4,294.33				\$ 4,294.33
17.02 / 2137.02	Pastoral Project Grant from Smock	QW	\$ 7,816.48				\$ 7,816.48
17.04 / 2137.04	Indianapolis Center for Congregation Grant	QW	\$ 300.00				\$ 300.00
18.01 / 2138.01	Adult Education	Director of C.E. (Shari LeMonnier)	\$ 1,517.12				\$ 1,517.12
19.01 / 2139.01	Co-vid 19	Mission Committee	\$ 264.00				\$ 264.00
10.01 / 2140.01	Preschool	Preschool Director (Tricia Shelton)	\$ 33,654.89	111,801.00	124,323.93	(21,131.96)	\$ -
12.01 / 2142.01	Sojourner Truth House	Mission Committee - Giving Tree	\$ -	1,415.00	1,415.00		\$ -
13.01 / 2143.01	Greater Hammond Community	Mission Committee - Giving Tree	\$ 225.00	4,505.00	4,730.00		\$ -
15.01 / 2145.01	Eric Estill Memorial	Estill Family	\$ 6,298.95				\$ 6,298.95
17.01 / 2147.01	Adopt-a-Family	Deacons (Unknown)	\$ 10,151.24	5,201.25	7,071.90		\$ 8,280.59
18.01 / 2148.01	Helper International / Kids Peace	Mission Committee - Giving Tree	\$ -	1,205.00	1,205.00		\$ -
19.01 / 2149.01	Samaritan Center	Mission Committee - Giving Tree	\$ -	75.00	25.00		\$ 50.00
10.01 / 2150.01	Fair Trade Market	Debbie Blue	\$ 2,537.11	1,565.01	725.68		\$ 3,376.44
11.01 / 2151.01	Haven House	Mission Committee - Giving Tree	\$ -				\$ -
12.01 / 2152.01	WPC Library	Director of Music (Verdeen Strain)	\$ 814.31				\$ 814.31
13.01 / 2153.01	Eric Estill 5K Run	The Estill Family (Paula Estill)	\$ 81.00				\$ 81.00
16.01/2156.01	Westminster Quilters	Westminster Quilters (Cathy Bomberger)	\$ 234.70	515.00	235.40		\$ 514.30
16.01/2166.01	Capital Fund	Session	\$ 82,176.72	280.00	7,315.36		\$ 55,141.36
18.01/2168.01	Camels with a Cause	Director of C.E. (Shari LeMonnier)	\$ 650.42				\$ 650.42
10.01/2170.01	Dunes Learning /S. Heinze Land Trust	Mission Committee - Giving Tree	\$ -	715.00	715.00		\$ -
18.01/2178.01	Sunday Flower Fund	Worship & Music - Sandy Coxhead	\$ 493.91		18.50		\$ 415.41
19.01/2178.01	SBA -PPP Loan Forgiveness		\$ 96,397.02			(50,000.00)	\$ 46,397.02
11.01/2181.01	Investment - Centier	Finance Committee	\$ (32,873.44)			32,973.44	\$ -
	Total		\$ 323,603.58	173,255.52	195,639.80	(38,158.52)	\$ 263,060.79

**Westminster Presbyterian Church
 Memorial Garden
 For the Month Ending December 31, 2021**

	Month	Year to Date
Opening Balance:	\$ 29,536.45	\$ 29,587.17
Income:		
Contributions	-	150.00
Repayment of Loan from Operating Fund	-	-
Bank Interest	0.25	3.22
Total Income:	0.25	153.22
Expenses:		
Other Expenses:		
Additions to Assets	226.89	430.58
Landscaping	-	-
Repairs	-	-
Total Expenses:	226.89	430.58
Closing Balance:	\$ 29,309.81	\$ 29,309.81

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Westminster Presbyterian Church
Balance Sheet
As of December 31, 2021

01/06/22

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Operating Funds	136,217.91
Portfolio Account	
Portfolio - Dietrich	109,875.35
Portfolio Account - Other	409,048.65
Total Portfolio Account	518,924.00
Westminster Memorial Garden	29,309.81
Total Checking/Savings	684,451.72
Total Current Assets	684,451.72
Fixed Assets	
1130.01 · Land	67,480.21
1140.01 · Organ	172,995.00
1161.02 · Building - Furniture - Fixtures	1,994,736.31
1170.03 · Columbarium	83,993.13
Total Fixed Assets	2,319,204.65
TOTAL ASSETS	3,003,656.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2040.01 · Indiana Tax Withheld	918.39
2100 · Payroll Liabilities	1,339.94
2170 · Prepaid Operating Pledges	52,935.00
2200.01 · Prepaid Per Capita	714.00
Total Other Current Liabilities	55,907.33
Total Current Liabilities	55,907.33
Total Liabilities	55,907.33
Equity	
3900 · Retained Earnings	2,945,608.12
Net Income	2,140.92
Total Equity	2,947,749.04
TOTAL LIABILITIES & EQUITY	3,003,656.37

Westminster Presbyterian Church
Profit & Loss Budget vs. Actual
2022 Budget

	Jan - Dec '21	2021 Budget	2022 Budget
Ordinary Income/Expense			
Income			
OFFERINGS			
4010.01 · Offering/Members-Operating	592,788.98	558,300.00	557,668.00
4012.01 · Stock Donations	15,546.74	10,000.00	0.00
4013.01 · Loose Offering	9,119.67	10,000.00	10,000.00
4020.01 · 2020 Prepaid Operating Pledges	26,700.00	26,700.00	52,935.00
4021.01 · Bereavement Fees	290.00		0.00
4050.01 · Per Capita	5,124.00	6,000.00	6,000.00
4060.01 · Facilities Usage	945.00	2,000.00	2,000.00
4100.01 · Interest inc-operating	175.89	0.00	0.00
4300.01 · SBA - PPP Loan Forgiveness	50,000.00	64,334.00	46,397.00
8217.01 · Summer Program / Fees Collected	280.00	0.00	0.00
4400.01 · Preschool Registration Fees	4,240.00	2,000.00	7,000.00
Total OFFERINGS	705,210.28	679,334.00	682,000.00
Total Income	705,210.28	679,334.00	682,000.00
Gross Profit	705,210.28	679,334.00	682,000.00
Expense			
BUILDING & GROUNDS			
6020.01 · Telephones	4,142.57	3,200.00	4,200.00
6030.01 · Building and Grounds Supplies	2,346.71	5,500.00	5,500.00
6040.01 · Maintenance	17,398.69	20,000.00	20,000.00
6070.01 · Coffee	1,057.38	750.00	1,400.00
6130.01 · Utilities	45,841.67	42,000.00	46,000.00
6210.01 · Insurance	26,852.50	26,000.00	28,000.00
Total BUILDING & GROUNDS	97,639.52	97,450.00	105,100.00
CHRISTIAN EDUCATION			
8200.01 · Curriculum	1,619.84	1,000.00	1,000.00
8205.01 · C.E. Supplies	552.47	125.00	125.00
8218.01 · Summer Programming	667.27	1,500.00	1,500.00
8220.01 · Leadership Training	0.00	900.00	900.00
8230.01 · Adult Education	1,425.00	1,000.00	1,000.00
8250.01 · Family Ministry	750.00	275.00	275.00
8255.01 · Lenten Programming	0.00	200.00	200.00
8280.01 · Visual Arts	0.00	500.00	500.00
Total CHRISTIAN EDUCATION	5,014.58	5,500.00	5,500.00
EVANGELISM & MEMBERSHIP			
8410.01 · Membership Enhancement	125.12	0.00	0.00
8415.01 · New Members - Name Tags	0.00	225.00	225.00
8420.01 · P.I.E. Ministry	0.00	300.00	300.00
8425.01 · Evangelism	0.00	400.00	400.00
8429.01 · Child Care / New Member Class	0.00	75.00	75.00
Total EVANGELISM & MEMBERSHIP	125.12	1,000.00	1,000.00

	Jan - Dec '21	2021 Budget	2022 Budget
MISSIONS			
8625.01 · Habitat Panel Build	103.62	0.00	5,000.00
8699.01 · Special Needs Missions	103.62	0.00	0.00
8700.05 · Budget Missions	29,896.38	30,000.00	30,000.00
Total MISSIONS	30,103.62	30,000.00	35,000.00
STAFF SALARIES & EXPENSES			
5010.01 · Pastor Salary	51,337.00	51,337.00	51,337.00
5011.01 · Pastor Auto Allowance	264.43	3,090.00	3,090.00
5012.01 · Pastor Benefits	31,633.69	31,647.00	31,647.00
5013.01 · Pastor Housing Allow	34,239.92	34,240.00	34,240.00
5014.01 · Pastor's Continuing Ed	5,529.18	5,060.00	5,060.00
5015.01 · Pastor's Vouchered Expenses	2,367.75	2,020.00	2,020.00
5020.01 · Director of C.E.'s Salary	18,554.59	31,123.72	0.00
5023.01 · Director of C.E.'s Cont. Educa	0.00	1,000.00	1,000.00
5030.01 · Director of Music's Salaries	26,672.88	26,672.88	26,672.88
5035.01 · Music Team Leader Salaries	14,325.22	14,325.24	14,325.24
5050.01 · Building Manager's Salary	33,529.60	33,528.56	33,528.56
5052.01 · Building Manager Insurance	8,144.59	8,142.83	8,142.83
5055.01 · Part-Time Custodians	19,243.61	20,000.00	27,500.00
5070.01 · Mission Co-ordinator Salary	10,903.83	0.00	27,000.00
5080.01 · Associate Pastor Salary	23,938.38	24,100.00	24,100.00
5081.01 · Continuing Ed Expenses	437.78	2,000.00	2,000.00
5082.01 · Housing Allowance	19,999.98	20,000.00	20,000.00
5083.01 · Benefits - Pastor	17,817.24	18,160.00	18,160.00
5084.01 · Vouchered Business Expenses	1,053.66	2,000.00	2,000.00
5085.01 · Vouchered Automobile Exp	0.00	3,000.00	3,000.00
5086.01 · Assoc. Pastor's Medical Reimbur	406.68	2,000.00	2,000.00
5100.01 · Executive Assistant- Salary	41,200.12	41,200.00	41,200.00
5101.01 · Executive Assistant - Ben	8,021.88	7,740.96	7,740.96
5103.01 · Executive Assistant Cont. Ed	0.00	1,000.00	1,000.00
5110.01 · Communication Specialist	20,322.26	28,922.40	27,000.00
5112.01 · Background Checks	106.90	300.00	300.00
5131.01 · Child Care- Sunday Only	410.00	1,750.00	1,750.00
5310.01 · Fica-Church Share	13,433.72	16,354.00	16,354.00
5320.01 · Medicare-Church Share	3,247.14	4,000.00	4,000.00
5330.01 · One Time Distribution	2,989.18	2,990.00	2,990.00
8501.01 · Accounting	21,932.94	21,089.41	21,089.41
Total STAFF SALARIES & EXPENSES	432,064.15	458,794.00	460,247.88
STEPHEN MINISTRY			
8700.01 · Stephen Ministry	35.45	225.00	225.00
8705.01 · Stephen Ministry Library	0.00	225.00	225.00
Total STEPHEN MINISTRY	35.45	450.00	450.00

	Jan - Dec '21	2021 Budget	2022 Budget
WORSHIP & MUSIC			
5040.01 · Organist's Wages	960.00	400.00	900.00
5045.01 · Pianist's Wages	5,500.00	1,850.00	5,000.00
5151.01 · Singer	3,700.00	5,150.00	3,000.00
8105.01 · Lent - Easter	0.00	900.00	300.00
8110.01 · July Outdoor Worship	17.97	1,450.00	1,450.00
8115.01 · Advent Com. - Living Nativity	453.84	900.00	250.00
8120.01 · Special Instrumentalists	4,240.00	400.00	400.00
8130.01 · W & M Committee Expense	41.70	0.00	0.00
8140.01 · Choir Music/Supplies	25.97	400.00	400.00
8150.01 · Piano and Organ Tuning	160.00	1,000.00	835.00
8154.01 · Contemporary Music Supplies	278.99	650.00	550.00
8155.01 · Communion Supplies	195.47	100.00	115.00
8160.01 · Handbell Supplies	0.00	45.00	45.00
8190.01 · Membership Fees-Music Org.	574.99	75.00	75.00
8196.01 · Licenses Fees	2,296.28	3,200.00	3,200.00
Total WORSHIP & MUSIC	18,445.21	16,520.00	16,520.00
YOUTH PROGRAMS			
8225.01 · Middlers & H.S. Activities	686.00	2,500.00	2,500.00
8249.01 · Youth Supplies	1,563.86	500.00	500.00
8253.01 · Volleyball	648.81	1,300.00	1,300.00
8270.01 · Transportation	0.00	1,000.00	1,000.00
Total YOUTH PROGRAMS	2,898.67	5,300.00	5,300.00
7000 · OFFICE EXPENSES			
7015.01 · Software Fees	1,028.48	1,600.00	1,600.00
7020.01 · Offering Envelopes	989.58	825.00	825.00
7025.01 · Computers	4,251.28	4,050.00	4,050.00
7030.01 · Postage	1,793.86	1,525.00	1,525.00
7040.01 · Bulk Mail Postage/ Supplies	445.00	425.00	425.00
7050.01 · Office Supplies	897.54	2,850.00	2,850.00
7060.01 · Toner & Ink	574.94	500.00	500.00
7070.01 · Paper	274.93	925.00	925.00
7090.01 · Office Machine Maintenance	8,028.45	10,175.00	10,175.00
7220.01 · Equipment	3,901.32	2,315.00	2,315.00
Total 7000 · OFFICE EXPENSES	22,185.38	25,190.00	25,190.00
7100 · MARKETING / PUBLIC RELATIONS			
7100.01 · Communication Supplies	273.28	300.00	300.00
7110.01 · Newspaper Advertising	0.00	750.00	750.00
7120.01 · Adobe Stock	803.55	400.00	800.00
7130.01 · Paid Ad Program	0.00	480.00	480.00
7150.01 · Web Page	567.93	1,250.00	1,250.00
Total 7100 · MARKETING / PUBLIC RELATIONS	1,644.76	3,180.00	3,580.00

	2021	2022	
	Budget	Budget	
Jan - Dec '21			
8260 · Confirmation			
8265.01 · Confirmation - Youth	298.90	2,000.00	2,000.00
Total 8260 · Confirmation	298.90	2,000.00	2,000.00
8300 · MISCELLANEOUS			
8300.01 · Session Expense	1,577.49	1,000.00	1,000.00
8310.01 · Miscellaneous - Other	1,941.90	1,950.00	1,950.00
8320.01 · Staff Search	1,462.34	0.00	0.00
8350.01 · PayPal Fees and Charges	3,582.24	1,500.00	1,500.00
9200.01 · Per Capita Assessment	16,999.92	17,000.00	17,000.00
9500.01 · Interest Expense-Operating	0.00	1,000.00	1,000.00
9510.01 · Stale Date Checks	-2,400.41	0.00	0.00
Total 8300 · MISCELLANEOUS	23,163.48	22,450.00	22,450.00
8500 · DEACONS			
8502.01 · Bereavement Expenses	289.08	0.00	0.00
Total 8500 · DEACONS	289.08		
8800 · HEALTH & HEALING			
8803.01 · Library	0.00	170.00	170.00
8805.01 · Health & Healing Educational Pr	0.00	550.00	550.00
8810.01 · Family Needs	288.31	480.00	480.00
8820.01 · Programs and Prayer Helps	0.00	300.00	300.00
Total 8800 · HEALTH & HEALING	288.31	1,500.00	1,500.00
Total Expense	634,196.23	669,334.00	683,837.88
Net Ordinary Income	71,014.05	10,000.00	-1,837.88
Net Income	71,014.05	10,000.00	-1,837.88

Audit Committee Report 2021

2021 Financial Review

Jan to June 2021 general ledger was reviewed. We reviewed classifications of entries.
All June expenses were reviewed and traced to specified accounts.
Compared year to date revenues vs prior year and found no significant issues or differences.
Reviewed existing financial policy and procedures.

Comments and Recommendations

1. Update financial policies and procedures. Last update was in 2013.
2. Consider having a outside accounting firm evaluated the WPC financials and provide a template for future audit committees to standardize.
3. Consider/evaluate/update digital technologies for financial and transactional interactions. Ex digital wallets, digital payments, electronic accounts, and digital reporting practices. What features does current software offer in this area? How can we monitor and approve, for example, payments made using applications like “Apple Pay”, “Google Pay” or any other digital wallet and/or payment features?
4. Identify possible digital and cloud technologies to make reports and transactions easier to view, track and reduce expenses.
5. Review existing financial software vs competitive providers.
6. Evaluate feasibility of digital technologies such as DocuSign for expense reporting and other applications.
7. Expense reporting: meals- include meeting purpose and any attendees

Conclusion

The committee appreciates the opportunity to work with Dawn DalSanto. She is a valued asset not only regarding her financial support, but her overall support of WPC.

This audit is not as thorough as a traditional audit, we feel that the sample evaluation of receipts and financials provides reasonable assurance that the reported amounts are accurate. As noted, the committee recommends an outside firm provide a periodic review of WPC financials.

2021 Audit Committee

Jerry Iwachiw

John Castro

Gene Estill



January 20, 2022

I am pleased to report that 2021 was financially a very good year for us. In terms of our budget for the year, our revenues were 6% higher than the forecast, whereas our expenses were 4% below our expectations. Stated differently, we expected to end the year with a modest surplus of \$10,000, instead our surplus was a little over \$71,000. We have had a long tradition of “If you donate it, we will spend it.” Generating a healthy surplus gives us more flexibility going forward.

This year we have made significant changes in the cash management of our funds. In August we condensed our operating accounts to just two: a checking account and a portfolio account. Both accounts are at Centier Bank with whom we have had a longstanding relationship. We are able to move funds back and forth between these two accounts as our needs require. Our target balance in the checking account is \$100,000 with the remainder invested in the portfolio account. The portfolio is structured as a conservative investment strategy with approximately 65% in fixed income and 35% in equities. We are intentionally spreading the investment of the funds over a period of time and currently 30% of the account is in a money market. In the four months we have had the portfolio account in place we have generated approximately \$2,850 in interest and dividends. Once we are fully invested, we expect to generate about \$10,000 per year in interest and dividends, and another \$10,000 in capital gains for an anticipated annual total return of \$20,000 or about 4%.

We have also activated our \$150,000 line of credit with Centier. The line of credit provides us with a “safety net” in funding our various missions without delay. So far, we have not borrowed any money against the line of credit.

I welcome any questions or concerns you may have, and I have listed my cell telephone number below.

Respectfully submitted,
Terry Quinn, Treasurer
219-680-6085

WPC BY CITY

Count of City		
State	City	Total
IL	Chicago	1
	Lansing	5
	South Holland	1
IL Total		7
IN	Cedar Lake	2
	Crown Point	11
	Dune Acres	1
	Dyer	29
	East Chicago	2
	Gary	1
	Griffith	1
	Hammond	20
	Highland	41
	Lake Village	2
	Lowell	1
	Merrillville	1
	Michigan City	1
	Munster	250
	Schererville	27
St. John	18	
Whiting	2	
IN Total		410
Grand Total		417



WPC AGE RANGE SCALE USED BY DEACONS

WPC by City			
Counts by Age	MF		Grand Total
Age	F	M	
10-19	11	5	16
20-29	23	16	39
30-39	12	12	24
40-49	22	21	43
50-59	35	24	59
60-69	43	38	81
70-79	42	22	64
80-89	31	17	48
90-99	7	6	13
Not Listed	19	11	30
Grand Total	245	172	417

PRESBYTERY AGE RANGE SCALE

Age Range	Members
25 & Under	44
26 - 40	35
41 - 55	74
56 - 70	109
Over 70	124
Not Listed	30
Total	416

WPC ETHNICITY

Count by Ethnicity	M\F		
Ethnicity	Female	Male	Grand Total
African American	3		3
Asian	4	6	10
Caucasian	212	152	364
Hispanic	5	3	8
Not Listed	21	11	32
Grand Total	245	172	417

THANK YOU TO WALLY RICHARDSON FOR COMPLYING THIS REPORT

2022 Annual Report
Associate Pastor of Youth and Christian Education

At the beginning of 2021 I was still the Associate Pastor of Youth and Mission. Our services were all online, and Loaves and Fishes was attempting to organize and restructure after Nicole retired from leading the organization.

Loaves and Fishes worked hard to organize and work on team leadership rather than having a single person responsible for everything. We maintained the ship and held our own for the days we were feeding the shelter and picking up food. I think things have taken a turn for the better since Ginny has taken over leadership of Mission and guiding the Loaves and Fishes group.

Youth Ministry was primarily online, we ran a church Minecraft server which may yet return. We also held bi-weekly dungeons and dragons games online, until August.

Our Senior Sunday service was a week early, due to the school's scheduling of the ceremonies during services but we had a lovely message from our seniors who spoke.

Over the summer we held confirmation and added two new members to our roster, Lars Grow and Cole Eplawy. Jackson, was a member of our classes but joined his home church of Immanuel Presbyterian in Schererville.

In July I was put in charge of Christian Education. Thankfully Ken maintains strong leadership of the Westminster Forum, and our adult learning hour at 9:00 AM has willing and able volunteers. We made the conscious choice to keep our children in worship, and move Sunday school to 10:10AM between services. We have seen a large number church children joining together in class from both services. Our curriculum is the Dwell Flex program, designed to offer thought provoking questions encoring our children to learn by growing in their curiosity and wonder of the text.

Youth programming took off in September with monthly events, weekly youth group, volleyball practice, and bi-weekly dungeons and

dragons. Youth group is a time spent looking at the scripture for the upcoming Sunday, and having fun. Volleyball practices is in anticipation of our annual inter church volleyball league, which should be going on right now, we also have a time for bible study and dinner when we are done practicing. Our bi-weekly dungeons and dragons groups is a wonderful time for fellowship and fun as we explore the magical world of the Forgotten Realms. Our church continues to grow welcoming new youth to different events, each student attending things they enjoy. We did our annual apple picking and pie making and delivering. We used bake at home kits again this year and I felt that went quite well.

We started up family ministry events again with a movie on the lawn. Even though the show ended with the sprinkler system rising up from the ground and spraying us all, nobody was hurt and no equipment was damaged. We did however learn our popcorn machine was broken, so a new one was ordered.

We had a fabulous Trunk or Treat on Halloween Sunday in 2021. We had over 400+ participants, and the ambulance company even showed up to celebrate halloween with us. It was a great event, where we learned many notes for next year including preparing extra candy for everyone!

The November Late Night/Overnight was successful. We had a great 3 hours packed with fun games and activities. Our Middle School students went home at 10:00, much to their dismay, and our High Schoolers attempted to stay up all night! Many valiant attempts were made, but thankfully everyone got a little sleep before breakfast in the morning.

Bethlehem Marketplace was all outdoors this year and though it was different from our past experiences I loved it. The children did a great job with the show and working the food booth. It was a wonderful time shared with our church and community. We also raised good money for youth events and for mission ministry.

We capped the year off with our annual youth Christmas party. It was a great time of pin the baby on the manger, Christmas ornament making, and of course a white elephant gift exchange. The party was an absolute delight and a great way to end our youth activities for 2021.

Building & Grounds

Another year, another annual report comes due to the members of WPC from the building and grounds department.

Thank you to Gina for helping our department out and working with me and more importantly communicating with me any questions that come through her from the congregation. Not only to be willing to help but able to do so with confidence and knowledge is something personally, I strive for at the church. Keeping myself aware of all activities and usage at WPC is important and healthy in case anyone asks what is happening or if we have events or items for use at the church.

Blood Drives January, April, July was held without incident, and had wonderful attendance during each one. We are scheduled for 4 this coming year (January, April, July, October.)

Scouts of our own Troop 219, were able to use our facilities mostly in warm weather; they used our storage building aka garage on Monday nights. Also on Wednesday evenings the scouts from troop 533 used the garage area and parking lot for their meetings. Once the cold weather came to our area Troop 219 used our South Hall using masks and taking precautions for social distancing. A thank you for the springtime help from all the scouts that helped do some yard work and mulch moving for us in our springtime cleanup of the church property.

Thank you, Jean Dixon for your help on the outside projects.

Also, Troop 219 helped with the color guard for our 4th of July outdoor service.

With the springtime and most of the summer of us using the outdoor lawn and front parking lot for church service, it was nice to get back into using the building and sanctuary. Working in conjunction with the task force and the others we could provide a safe and clean environment for worship and semi fellowship at the church.

Early March the sink-hole appeared and after a summer with the hole we got it covered in late October and finished in November, the project ended up being a smaller amount than initially quoted, Mike Moses has more information on the particulars, thank you to him and Tom Ogren for working on that issue.

Building and grounds used Matt's Landscaping for the lawn cutting and bush trimming and fall clean up.

Purchased a Carpet Extraction machine.

Brandon Hicks left in August 2021, we thank him for his service. We continue having Ray and welcomed Lisa, Rossi, and Martin into the fold as workers for the department.

Communication with Preschool and specifically Tricia the director was key working back to last winter and spring getting us through school season, we are given a calendar well in advance so we continue to have all the information needed to plot out the calendar year.

Working with Austin and Loaves and Fishes to help facilitate the coming and goings of the kitchen and helping with the Tuesday donations with St James. We had to replace the condenser unit for the walk-in freezer this past year. The shipping delays of the spring and summer caused a delay in getting the parts needed. Continued working with and in conjunction with Ginny as she took over in August of that department.

Vanessa thank you for getting more info out and working with her to update and add new signage and a more valuable cost to keep all informed. Also helped her and Ginny out with the printer connections and getting their department computers updated with the proper drivers and printing software for our copy room Konica/Minolta machine.

Cleaned up multiple rooms created a storage unit room making 5 other areas clear of clutter. Still working on it but getting results in the attic area. Especially after holidays where we are able to label and put in designated areas the items that are salvageable.

The garage area has been organized some more and will be a focal point this coming summer. Air conditioning units updated and connected. Furnaces filters were checked and replaced throughout the property. This past year we also had our biannual inspection per state code for our water boiler in the choir loft area. Gutters cleaned and marked for next year for repairs on some of the joints just part of aging and maintenance of a building. Electric panel with light switches in South Hall installed and utilized wonderfully with a timer for the overhead light. The kitchen in south hall lights arrived during the year, we are targeting a time to get into the kitchen area and put the fixtures in place. Setting up, taking stuff down, cleaning, organizing, facilitating helping out is what the department of building and grounds aims to do each day, week, month and year.

We have a lot going on even when the church was "closed" during the early part of the year, our property and buildings need care and keeping after, that is what our team does. I look forward to many years of continued service to WPC.

In conclusion, thank you again for another year here at WPC.

Dutifully yours,

Michael D. Stewart
Building Manager.



Annual Report

Vanessa DeRousseau

Communications Coordinator

Thank you to Jim & Anne Severra and Mike Moses for helping put together my office. Another thank you to the entire Session as well as the WPC members for welcoming me and working with me while transitioning into this role. Since starting in August, we've improved on some communication as well as seeing where we have room for improvement this year. I'm eager to start the year right and fix past mistakes to help increase event participation (crossing my fingers COVID allows us to have fun events this year).

- We started off by switching our site host to a more user friendly and updated platform. Unfortunately information did not transfer smoothly and all tabs had to be rebuilt with information. All tabs, with the exception of one, are active and ready to be viewed.
 - *Inactive Tab: Adult Education, Quincy will be putting information together now that the holidays have settled.*
- Purchased 2 Pedestal signs to promote events. These pedestal signs are 11x17 and can have upcoming event information or will be used for a static information.
- Looking into purchasing bathroom stall signs. Bathroom stall signs will serve as another communication point.
- Updated and/or created table tents, graphics, signage, writing & editing letters and event info for the following:
 - Bulletins
 - Trunk or Treat
 - The Giving Tree - Season of Songs
 - Advent Events
 - Stewardship
 - Fellowship Hall Slides
 - Get Into Gear
 - Fall Family Letter
 - News You Can Use Mailer
 - Apple Picking
 - Thanksgiving Food Drive
 - Various Youth Events
- Currently looking into implementing a quarterly newsletter, pending current COVID conditions. This quarterly newsletter will give members a glimpse of planned events and other important dates to mark on their calendars.
- Taken over Worship Slides and Bulletin.
 - Worship Slides have gone over a makeover. A few congregation members have complained that it was previously hard to read.
- Bulletins now include a WPC Connection Point in lieu of the pew cards.
- Redid the weekly newsletter to include more eye-catching graphics, as opposed to text heavy sections.
- Planning an annual calendar of events so we can communicate everything in a timely manner.

DEACONS 2021 REPORT

Deacons:

Lou Anselmo, Amy Carter, Jenny Coble, Jim Colias, Susan Colias, Karen Comstock, Ginny Dickman-Lopez, Robert Dickman-Lopez, Dianne Donaldson, Chuck Lansdowne, Mary Lomey, Justin Luckey, Kelly Rhodes, Brandon Smith, Sally Van Bokkelen, Barbara McKinney

The work of the deacons over the last year has been creative and adaptive at every turn. We've met over Zoom monthly all year, prayed for our community, and done our level best to ensure our neighbors are loved and cared for. While we initially started out calling and checking in on our congregant lists, as the year changed we pivoted to serve both virtually and in-person in our various ministry teams.

Coffee Ministry

On the coffee front, once we were able to resume, Brandon Smith (chair) put together a great schedule and supported us as we transitioned back to in-person coffee service. This effort has been so appreciated as it reminds us of the simple joy of enjoying coffee and conversations.

Deacon Care Connection

Throughout the year the DCC team, led by co-chairs, Mary Lomey and Sally Van Bokkelen, did a tremendous job keeping us all up-to-date on prayer requests and continued an incredible outreach to our congregation. They have offered and provided meals, assistance to members in need, sent hundreds of cards and made countless calls. They touch base weekly to follow up with those on our prayer list and work to provide updated information for the congregation via the weekly email news.

Bereavement

What a challenging year to lose a loved one. We were honored to support a handful of funerals in 2021 and the strength of our deacons' support was truly incredible. It may sound odd but after 2020, it was such a blessing to be able to grieve and to celebrate the lives of those we lost this year, even in a smaller and different way than before.

Member Outreach

In light of all the on-going challenges of living through a pandemic and vaccine rollout, member outreach was limited in what we could do this year, though not by lack of ideas and hope. While we were able to see a bit of a resurgence toward the end of the year with various Advent activities, overall this is something we're looking forward to enjoying more hopefully in the year to come.

Adopt-a-Family

2021 brought with it no shortage of need. Our Adopt-a-Family program, headed by Amy Carter, was able to provide for 30 individuals from 12 "adopted" families. Each family was gifted a family gift, an individual gift, a grocery card and gas card. As so many folks requested coats, warm clothing and boots this year, we offered to take gently used clothing from the congregation and Amy worked tirelessly to sort out donations and match them up with family needs. This was an incredibly massive undertaking and allowed us to make an even bigger difference. We were able to support 5 WPC families, 4 Welcome Network families, and 3 families referred to us by a School City of Hammond. We hosted our wrap party in December and had so many wonderful deacons that were willing to go the extra mile in the midst of an incredibly challenging year. Leftover donations were given to the Afghan drive (anything new with tags) and Operation Care in Griffith. This program is a blessing to many area families and I'm so grateful for all of the hands that make light the work we endeavor to do.

With Gratitude,
Ginny Dickman-Lopez, Moderator of Deacons

LOVINGS HANDS 2015

We are a group of about two dozen women who knit and crochet for mission. We come from half a dozen local churches and meet on Mondays at 12:30 in the Lounge near Fellowship Hall. Much of our hand work is done between meetings at our individual homes.

This year we donated 504 knitted and crocheted hats, 211 scarves, and 92 pairs of mittens to 6 local elementary schools in Hammond, East Chicago, and Lake Ridge. We gave 51 lap robes and 8 shawls to nursing homes in Whiting and Dyer. We provided 77 hats and 24 scarves to homeless shelters in Gary, Hammond, and Oak Lawn. We gave 52 baby blankets, 130 other baby items to St. Monica's home. Westminster's Health and Healing Ministry received 4 prayer shawls and 2 baby blankets. We supported Sojourner Truth House in Gary with 52 hats, 22 scarves, and 2 pairs of gloves for adults and 19 baby hats. The Westminster kitchen received 28 potholders. We sent 12 preemie blankets, 16 preemie hats and 4 pr. booties to Porter Regional Hospital and sent 8 purple newborn hats for the shaken baby project at Parkview Regional Hospital. We also provided 34 hats, 33 scarves, and 6 pairs of gloves to others in need.

The group is always appreciative of donated yarn. We'll put it to good use.

Questions? Contact Peg Schoon 836-8593.

Memorial Garden Committee – 2021

Members: John Karcher, Heidi Morgan, and Mike Moses - Chairperson

Purpose: To manage and maintain the Memorial Garden as a dignified place for the internment of cremated remains for Westminster members and their families

The Memorial Garden columbarium structure and initial landscaping were completed in May of 2002 and dedicated on Memorial Sunday of that year. Since that time additional landscaping and seasonal flowers have been donated and maintained by many volunteers. Lighting was added in 2009.

All 68 original niches have been sold. The construction of 42 additional niches was completed in the summer of 2018. 68 internments have taken place as of the end of 2021.

Respectfully submitted,

Mike Moses

MISSIONS 2021 REPORT

Happy New Year (I think...)!

2021 was a year unlike most in our lived history and challenged us to love our neighbors in brave, new and even uncomfortable ways. Our church staff and committee leaders have worked tirelessly to learn new ways of operating and connecting in a pandemic while navigating ever changing information and expectations. We've hoped for the best and planned for the worst. And most importantly, we've endured and continued to grow in our mission efforts as a Matthew 25 church. Through our budget alone we've supported 15 organizations across a spectrum of initiatives and that's just our starting point.

On the Loaves & Fishes front, we've renewed our relationship with Hammond City Rescue Mission and are now providing meal support 3 days of a week. We also were able to provide a tremendous Thanksgiving meal, new boots and shoes as Christmas gifts for the men this year, and New Year's Eve meals. Thanks to all our pickup volunteers efforts, we're also taking in more food than we can use. We've been sharing overflow donations with our congregation on Sundays, St. James food pantry, the United Methodist food pantry, Greater Hammond food pantry, families at the Welcome Network, area seniors via Meals on Wheels, and absolutely anyone in need. We've learned based on the sheer quantity of donations, that this is not solely a food relief project but also veers into environmental work as we work to create less food waste in our community. This is a tremendous effort and would not be possible without so many hands and hearts.

Looking back we were happy to be able to complete both of our annual missions offerings: our One Great Hour of Sharing offering in the Spring and our Peace & Global Witness Offering in the Fall. And boy was this year a year of hands-on efforts! We planted our garden beds and delivered fresh produce to the families at the Welcome Network and had an outdoor ice cream social to get to know our new neighbors. In August we hosted a Household Supply Drive for the Welcome Network & NWI Veterans Village, in November, our annual Thanksgiving Food Drive supporting Greater Hamond and a Save Our Allies New with Tags Clothing Drive throughout December. And we also found time to arrange and complete a local mission trip to Sojourner Truth House to paint a room and hallway.

In a year of concern over events and extensive cancellations, we were able to pivot and offer outdoor opportunities to grow our team and understanding of the work we do via our September Get Into Gear taco truck event, Trunk or Treat community event and reinvisioned outdoor Bethlehem Market (including Giving Tree ornaments which prompted some great community conversations).

In November and December we hosted our annual Giving Tree effort: deciding on organizations, making ornaments, decorating the giant tree, staffing the table on Sundays and eventually taking everything down afterwards. We organized soup supplies and made soup for the Bethlehem Market, staffed tables to have a great safe community event and made memories together. We were happy to have the Christmas Eve offerings go to support Presbyterian Disaster Assistance for those affected by the tornados in Kentucky and Heart for Africa which had a year-end matching campaign. In a year when so many have been paring back, we've added more meaning and service. None of this would be possible without our generous community, so thank you for making 2021 so incredible. And stay tuned for another awesome year because we're already dreaming of how to tackle 2022 in new and creative ways.

With Gratitude,
Ginny Dickman-Lopez, WPC Missions Director

ANNUAL REPORT: 2021

VERDEEN STRAIN, DIRECTOR OF MUSIC

The Online worship was enhanced, musically, by a quartet organized by Amanda Higley with Haley LeRand and Stephanie Sepiol as regular singers (each recording her part from home and sending it on) Doug Johnson sang baritone parts through fall of 2020. Jeff Whitney combined the various solos to make a flawless quartet sound.

In May of 2021 we began choir rehearsals with 8 men, 5 women as we prepared for the Outdoor July service. In September we resumed weekly choir rehearsal and Sunday singing.

During July and August soloists : Don Hill, Claire LeMonnier, Holly McCain and Kathy Madgiak sang. A quartet: Russ and Barbara Terpstra, Holly McCain, Don Hill sang.

Handbell rehearsals began in fall with 8 folks returning. As weeks went by we welcomed three new members from the Reformed Church in So. Holland and Ridge Methodist. In November and December we played for worship with a total of 10 ringers.

A brass quartet of Steve Strains, Robert Donaldson, Bob Golden and Dave Dawes played in the summer. Later, Bob Golden became ill.

Steve Strains and John Magrou and Jim McNabney played in worship as the autumn months came.

Two funerals were held here: Peter Bomberger and Gabe Pedrick.

In November a community Thanksgiving service was held at Westminster with at least 5 congregations of various Faiths participating.

As a member of the American Guild Organists I participated in a Patriotic service with other organists on September 19 held at St. Paul's Episcopal Church. On October 20 our church hosted the Phantom of the Organ concert, again with several organists playing.

John Magrou regularly plays classical pieces for offertory music; we are so blest to listen to an accomplished pianist. John grew up in Paris and studied piano throughout his growing up years. He came to us as an accompanist for the choir and we love him!

CONTEMPORARY WORSHIP SERVICE MUSIC TEAM LEADER'S REPORT

OK...I know 2021 wasn't what we had envisioned as a "return to normal" at the end of 2020 but at least at WPC it was certainly better than 2020, right? Yes, I remember I started this past year with a tough bout of COVID. I had never been hospitalized so my stay of 21 days in isolation was a bit traumatic while being away from my wife and two young sons but wow...were my eyes opened to God's Grace and abundant opportunities to live and serve whatever our time on this earth is.

Look, we're back and worshipping together in some form for over half a year now. I don't know about you, but I came back with a grateful heart and looking for opportunities to pick things up a bit and move forward spiritually with some urgency.

Thank you to the entire WPC staff for your support and tireless work throughout this pandemic. A HUGE thank you to Jean Dixon for picking up the reins of the Worship & Music committee, organizing and running the slide presentations for worship and helping us to re-focus as a group and get back on our proverbial "horse." Thank you to all the members of W&M for supporting both in spirit and action all the ideas we come up with together. We are working at revamping our coffee hour as part of our weekly community fellowship and we'll be installing a new live-streaming system to provide high quality, live video from worship every Sunday to those who choose to worship at home.

I'm so thankful for the love shared between John Castro, John Shields, Judson Strain, Taylor Perez, Sam Shields and me. We have so much fun playing music together in and out of worship and I'm thankful we all have families which support our work in the church because it is incredibly time-consuming putting music together every week. We had a blast planning, rehearsing and performing for our first Christmas coffeehouse and are starting to plan a music event for this winter/early spring. We've got ideas for worship series and foci and want to see these plans envisioned in 2022.

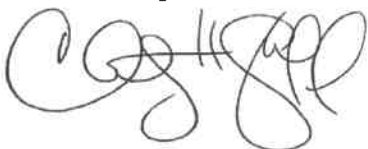
It's crazy, but this is the most I've felt transformed in many years and I hope the same for you as well. We're starting to see new families visit the 2nd worship service and I want to make sure I let them know, "We want and need you here! WPC is truly a place where people care!"

I truly continue to believe WPC is a place where peoples' lives can be transformed both as passive and active participants in our church. Whether it be through prayer in worship, taking in Sunday's scripture, serving coffee, leading our youth, singing/performing with the choir or praise band, cooking for the homeless, accepting a nomination to become a deacon or elder or (someday in the not-too-distant future) participating in one of our mission trips, lives CAN BE CHANGED. And in each of these instances, whether you realize it or not, the world is changed.

We have a lot in front of us right now. We're still in the middle of a pandemic, our hospitals, education and workforce as a whole are showing some cracks and now, as a church, we will be going through the process of a PNC (Pastor Nominating Committee). Whether you've been at WPC longer than me (40+ years) or a few years, what have we heard or been reminded of over the decades regarding leadership of the church? WE ARE THE CHURCH. You, me, them, everybody...every one of us.

So, let's lead. Pick up the cross, open your heart and mind and let's lead this church in 2022. Don't know where to start? See me, Austin Wicks, Verdeen Strain, Michael Stewart, Ginny Dickman-Lopez, Gina Nida, Vanessa DeRousseau, an elder or deacon. We don't have all the answers, but we can point you in a direction.

Onward and upward in 2022 with love and in Christ,



Chris Gloff

WESTMINSTER PRESCHOOL
2021 ANNUAL REPORT

Preschool Director: Tricia Shelton (August 2014 - present)

Session Liaison: Sara Sweeney

Advisory Board: Julie Glavin and Annalisa Blue

Classroom Teachers:

Teddy Bears (3 year olds): Ann DiSanto and Sara Baker-Kerrick,

Panda Bears (4 year olds): Kelly Durkin and Jeanne Geisheimer

Koala Bears (5 year olds): Ashley Coleman (beginning August 2021)

Classroom Aides: Darcy Flaherty, Heather Bender, Doris Manojlovic, Patty Rosser & Whitney Swan.

COVID continues to impact the education system but the diligence of our preschool staff and families involved in the program has allowed us to maintain our operations for a second school year since the start of the pandemic. Things are slightly different but we continue to meet our mission of providing a safe and nurturing environment for the children entrusted to our care.

From January until May of 2021, we enjoyed the second half of last year's school calendar with a smaller clientele of five classes of 10 students in each class. We began the 2020-2021 school year with these numbers, which was about half of what we typically have, due to many people dropping out with COVID concerns. But we were able to keep our classroom open throughout that year and paid our salaries and bills without going into our savings.

As summer of 2021 approached, we saw that we would have more families registered for the 2021-2022 school year (our current year). Thus plans were made to open more classrooms and hiring of two additional teachers. We announced continued COVID mitigation efforts but offered more parent participation. Classroom aides, smaller classes at 10 max, drop off and pick up outside of door 2 and continued mask use were put in place. But parents were invited to participate in one of our 9 parties throughout the year and several outside fieldtrips and special events were placed on the calendar. As August arrived, we had 7 classes of 10 in place, two new teachers, several more aides, and we started the year with an in person parent orientation in South Hall.

The first half of the year went smoothly with day to day operations as well as a few fieldtrips and special events such as our Halloween parties, Thanksgiving feasts and Holiday parties. However, we did feel the effects of OMICRON Variant as we had staff

and families being impacted and did cancel one of our two days of Holiday performances. January begins our second half of the year and there is some anxiety over trying to keep everyone healthy and free of this new variant. I stay on top of the guidelines, contact tracing rules as well as the local case rates so our attitude has been to remain open each day we can manage within the parameters.

Despite the continued pandemic and the extra work involved in mitigation efforts, the preschool staff feels blessed to be able to serve the children and families of our community. We will continue with our mitigation efforts for the remainder of the school year and are excited to begin our enrollment process for next year in February.

Respectfully submitted by Tricia Shelton, Director, Westminster Preschool.

Westminster

PRESBYTERIAN CHURCH



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